

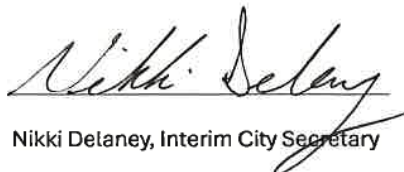
October 14, 2025

- 1) **Regular Meeting called to order:** 6:36 PM
- 2) **Invocation**
- 3) **Pledge of Allegiance**
- 4) **Roll Call:** Mayor Gerald Hall: Present, Councilmember Mike Goodman: Present, Councilmember Staci Saunders: Present, Councilmember Kim McDonald: Absent, Councilmember John Bowen: Present
- 5) **Consent Items:** Motion to accept minutes for both the Regular Council Meeting of 9/9/2025 & Special City Council Meeting of 9/16/2025 by Mike Goodman, 2nd by John Bowen, Unanimous.
- 6) **Citizen Forum:**
 - a) Martha Thompson spoke regarding NVBA property tax attorney's collection of funds on delinquent accounts. NVBA negotiated a payment agreement with the city's largest delinquent taxpayer and collected \$9,600 in September with the remaining balance of \$30,000 to be paid over the next four months. Additionally, Mrs. Thompson made a personal donation to the fire department in response to her gratitude for their help four years ago when her son collapsed from a pulmonary embolism.
- 7) **New Business:**
 - a) Discussions by Eugene Brooks:
 - i) \$1,000 donation by the Cemetery Association to the City of Frankston General Fund to help with bulldozer machinery for tornado damage expenditures.
 - ii) City property maintenance to add line item for clean up on Murchison St. behind cemetery along the fence line.
 - iii) Removal of tree stump on City side of Frankston Cemetery north fence line has been completed by Michael Hatton. Another brush pile has been started, and the city welcomes others within the city limits to gather more stumps and add to current pile.
 - b) Discussions regarding the appointment of Nikki Delaney by Mayor Gerald Hall to fill-in as Interim City Secretary while solicitations are made to have the position permanently filled. Furthermore, discussions were held indicating that the responsibilities for the City Secretary does in effect necessitate a full-time staff member to occupy the position.
 - c) Discussions regarding the appointment of Linda Howell by Mayor Gerald Hall to stand-in as Interim Administrative Supervisor until the City Secretary position is occupied.
 - d) Discussions by Mayor Gerald Hall regarding the re-alignment of administrative duties. Current staff members are successfully managing all the City Secretary responsibilities to ensure that the tasks and functions of the position are properly handled.
 - e) Discussion by Mayor Gerald Hall regarding the signing of checks now that the city is adjusting to recent changes in staff. Requirements currently denote two signers on checks larger than \$10,000 designated to Mike Goodman and Gerald Hall. Motion made by Stacie Saunders to issue the Interim City Secretary Nikki Delaney authority to write checks under \$500. All other normal bills over \$500 will require the Interim City Secretary's signature and the additional signature of either Mayor Gerald Hall or Councilmember Mike Goodman. 2nd by John Bowen, Unanimous.
 - f) Motion made by Mike Goodman to fill City Council Place – 4 open seat by Gordon Campbell. 2nd by John Bowen, Unanimous.
 - g) Gordon Campbell sworn in by Nikki Delaney for City Council Place - 4.
 - h) Assignment of council member areas of responsibilities were designated as follows:
 - i) John Bowen to reside over the Water & Sewer Department to ensure the department runs efficiently and has all necessary equipment, insurance needed, etc.
 - ii) Mike Goodman designated as Mayor Pro Tem, in addition, will help with the Police Department staying up to date with patrol units required, and all else that is needed by that department.
 - iii) Gordon Campbell will oversee all responsibilities pertaining to the Frankston School Board to improve relations between the school and the city.
 - iv) Stacie Saunders will manage the proceedings of the Economic Development Council and will keep the City Council informed about all their happenings to keep lines of communication open.
 - v) Kim McDonald to assist the office administrators where needed, especially regarding support with QuickBooks and accounting. Moreover, Kim will work as liaison between the City Council and the office administrators.
 - vi) Gerald Hall will oversee all the departments and will assist wherever necessary.
 - i) Possibility of creating an Approved Vendors List as recommended by the City Auditor.
 - j) Discussion regarding the city's need to develop a system of permit requirements for vendors working within city limits to avoid possible damages, losses, etc. Michael Hatton provided suggested examples of what any contractor must keep with them throughout the duration of any job. Chief Darren to investigate appropriate ordinances that include utility work. Office Administrators to build form and maintain copies of insurance covering contractors working within the city limits. Stacie Saunders made motion to approve, 2nd by John Bowen, Unanimous.
 - k) Update on city audit was given by Gerald Hall. At this point the outcome of the audit looks good. The city is currently waiting to receive specific details regarding results.

- l) The old Oncor Building has been torn down. The City of Frankston is planning to purchase the property from Oncor. Gerald Hall is currently waiting to hear from Oncor regarding the asking price to purchase the property.
 - m) Per Gerald, City Hall is moving to a merit-based pay raise system which will be determined by job performance.
 - n) Along with the input from the city council, managers are tasked to update job descriptions for each position.
 - o) Gerald will be checking insurance premium prices to determine if savings can be made for the city.
 - p) The old computer in mayor's office is no longer working. Gerald prefers a laptop and has solicited a quote for \$898.98 from Cynergy for the laptop. M. Goodman motion to approve Dell Pro Micro with warranty for the price quoted, 2nd by Stacie Saunders, Unanimous.
 - q) All future Economic Development Council (EDC) meeting minutes to be presented and approved by City Council.
 - i) EDC Meeting Minutes of 9/15/25 - Motion made by Mike Goodman to approve the Meeting Minutes except for New Business Item #2, 2nd by John Bowen, motion carried with Stacie Saunders abstaining from vote.
 - ii) EDC Meeting Minutes of 10/6/25 - The City Secretary to forward the complete bank statement to the EDC when received from bank. Additionally, there is a two-signature requirement for all checks written on behalf of the EDC. Mayor G. Hall and J. Dwyer are designated as signers for the EDC. Stacie O'Quinn was hired as EDC Secretary. Motion made by John Bowen to approve EDC Meeting Minutes of 10/6/25 in its entirety, 2nd by Mike Goodman, motion carried with Stacie Saunders abstaining from vote.
 - r) EDC Bylaws and updates will be held later.
 - s) Discussion regarding developing process of working more closely with EDC tabled for later date.
 - t) Discussion of interest by both Jimmy Mitchel and Jessica Tatum to fill vacant EDC seat.
 - u) Letter received from Henderson County Appraisal District soliciting for nominations to fill appraiser seat. Kim McDonald interested in filling the open position. Motion made by Mike Goodman, 2nd by Stacie Saunders, Unanimous.
 - v) Superintendent Michael Hatton gave a positive update on the delivery of the new backhoe that arrived on Friday, September 6th.
 - w) Stacie Saunders volunteered to look over all city ordinances necessitating updates or revisions.
 - x) As future and current grants require specific signage be posted at jobsites, a motion was made by Mike Goodman to accept TDA Form A1024CDBG Section 3 Goals and Concepts as related to the CDBG Program and Grant Contract Number CDV23-0127, 2nd by John Bowen, Unanimous.
- 8) **Items from Council:**
- a) Citizen Complaints –
 - i) The following locations have been identified with massive overgrowth. Mike Goodman to follow up with property owners at 359 Perry, 760 N. Reagan St., 200 Ewell St., & 298 Ewell St. Additionally, certified letters are to be mailed.
 - ii) New shrub at corner of Walter St. & Perry St. to be removed
- 9) **Staff Reports**
- a) **Police** – no update given
 - b) **K9** – no update given
 - c) **Court** – Court Clerk Linda Howell reported that for the month of September there were 18 new court cases opened while 19 court cases were closed with fines paid. Two of the court cases closed by compliance were with equipment or proof of financial responsibility while one was with deferred disposition. Additionally, a total of 13 arrest warrants were issued in September. Lastly, a sum of \$7,910 was collected by the court of which \$5,709.73 remained in the city while \$2,203.27 was paid to the state.
 - d) **FVFD** – no update given
 - e) **Water & Sewer** – Water Superintendent Michael Hatton reported that for the month of September his team unstopped 9 sewer lines, repaired 5 water leaks, performed 3 line locates, addressed 40 job orders, installed a 1" water tap & 4" sewer tap for a new home on Weldon St. Additionally, the water & sewer crew mowed and cleaned sides of city streets and roads, put out approximately 5-tons of oil sand, moved benches and trimmed tree limbs in the city park, completed the End of Month water and wastewater reports along with the Quarterly Water Report. His team held a pre-construction meeting for rehab at the downtown water plant and are expecting work to begin in December with an estimated completion of 108 days. Finally, the Monthly Water Samples came back good.
 - f) **Streets** – Included with Water & Sewer report. See above.
- 10) **No Announcements made**
- 11) **Meeting Adjourned at 8:33PM**



Gerald Hall, Mayor



Nikki Delaney, Interim City Secretary